

Call for 8 Group Facilitators of the European Youth Conference

8–11 March 2027, Vilnius, Lithuania

Between 1 January and 30 June 2027, Lithuania will hold the Presidency of the Council of the European Union. The National Agency for the Erasmus+ Program and the European Solidarity Corps (Agency of Youth Affairs) contribute, within their area of responsibility, to the organization of activities related to Lithuania's Presidency of the Council of the European Union.

The Agency of Youth Affairs is seeking **8 group facilitators to guide the process in the working groups during the European youth conference.**

1. Background information

1.1. ABOUT THE EU YOUTH DIALOGUE (EUYD)

The EU Youth Dialogue (EUYD) is a participation mechanism for young people in the EU. It serves as a dynamic forum for continuous joint reflection and consultation with young Europeans on the priorities, implementation, and follow-up of European cooperation in the field of youth. This participatory process involves young people, youth organizations, decision-makers, as well as experts, researchers, and civil society actors, enabling a continuous partnership in the development and implementation of policies, strategies, and initiatives at the local, regional, national, and European levels. This process supports the implementation of EU youth policy and is a critical mechanism for youth participation in policymaking across the European Union.

1.2. ABOUT THE 12th CYCLE OF THE EU YOUTH DIALOGUE

The EU Youth Dialogue is organized in 18-month work cycles. The 12th cycle runs from July 2026 to December 2027, covering the Irish, Lithuanian and Greek EU Trio Presidencies. The goal of the 12th EU Youth Dialogue is to engage young people in shaping policies that affect their lives and to ensure their voices are heard in decision-making processes. The process during a cycle is chaired by the European Steering Group of the EU Youth Dialogue, which comprises National Authorities, National Youth Councils of the Trio Presidencies, the European Youth Forum, and the European Commission.

A Youth Dialogue Cycle is divided into two main phases:

- the Consultation (or Dialogue) phase; and
- the Implementation phase.

During the Dialogue phase, consultations are held to gather the opinions, needs, and solutions of young people on the topic under discussion (the Youth Goal). The Implementation phase then aims to translate the consultation results into concrete activities and actions at the local level. EU Youth Conferences (EUYCs) are a key element of the EU Youth Dialogue. Each Presidency organizes them and brings together around 300 young people and decision-makers at national and European levels. These conferences provide opportunities to gather ideas and demands related to the EU Youth Dialogue at the European level, exchange good practices and advice, collect consultation results, and formulate specific political demands. The content of the three EU Youth Conferences within one cycle builds on the outcomes of the preceding conference.

During the 12th cycle of the EUYD, the following EUYCs are planned:

- EUYC Ireland: 27–30 September 2026;
- EUYC Lithuania: 8–11 March 2027;
- EUYC Greece: September 2027.

1.3. EUROPEAN YOUTH CONFERENCE IN VILNIUS

The EU Youth Conference during the Lithuanian Presidency will take place from 8 to 11 March 2027 in Vilnius. The conference is an integral part of the consultation, bringing together young people from across Europe and EU candidate countries to discuss how to implement Youth Goal #4 at the European level. For two and a half days, delegations of young people and policymakers from more than 40 countries will work together to develop evidence-based recommendations for youth policymakers. Experts and decision-makers will be invited to provide input on the topic and support this process. The outcomes of the EUYC will feed into

Council documents.

During the discussions and plenary sessions, young people will have the opportunity to share their experiences, express their opinions on important topics related to the conference theme, and develop proposals that may inform future European policies, in particular in the fields of youth policy, youth dialogue, European values and the future shape of education and youth programs after 2027.

2. Thematic areas and working groups

The 12th cycle of the EUYD will focus on Youth Goal #4: Information and Constructive Dialogue from the European Union Youth Strategy 2019–2027. The cycle will be built around six sub-targets; the Lithuanian Presidency will place a particular emphasis on:

- Empower young people to be critical and responsible users and producers of information.
- Ensure parents and carers, and all those involved in educating and training young people, are equipped with media and digital literacy skills and are reliable sources of information for young people.

These targets will be further divided into specific areas, such as European values, youth resilience in the digital age, safer digital environments, and youth participation. Each working group (approximately eight in total) will work on one area linked to the sub-targets. Each working group will consist of approximately 20–25 participants, including youth representatives, representatives of youth organizations, and ministerial delegates from different countries, and will focus on one specific area throughout the conference. The following types of input will be provided to the working groups:

- results of the national and European consultation process, where available;
- examples of good practice and existing support at local, national and European levels;
- input from experts from the field or academia;
- dialogue with policymakers in the youth field and in fields related to the sub-targets.

Preliminary workshop topics:

- Exploring Opportunities for Safer Digital Environments for Young People
- How can we help young people build a healthy relationship with social media and AI?
- Strengthening Active Citizenship in the Context of Digital Challenges
- Strengthening Media Literacy in the Digital Age

- Supporting Trusted Adults in Responding to Digital Challenges
- Young People as Critical Users and Responsible Producers of Information
- Safe and Inclusive Youth Spaces for Dialogue

Group facilitators will be responsible for guiding the process within their working group and ensuring that the group's objectives and expected outcomes are achieved. Harvesters will assist group facilitators. Harvesters, who will be selected through a separate call for applications, will be responsible for documenting working group outcomes through note-taking and digital tools. Facilitators and harvesters will work as a team and collaborate with researchers and EUYC organizers to provide input for EUYC documents.

3. Tasks

Specific tasks of a group facilitator are:

- expert facilitation of working group sessions using interactive methods and both online and offline tools;
- implementation of a common methodology and its flexible adaptation where required;
- facilitation of the different formats used during the conference, including working group sessions, the market of good practices and dialogue with experts and policymakers;
- creation of a safe and inclusive space for participation and active engagement of all participants in discussions;
- guidance and support for delegates throughout the conference.

4. Profile

The ideal candidate should meet the following requirements:

4.1. FORMAL REQUIREMENTS

1. The country of residence implements the Erasmus+ (or will implement it from 2027) and/or the European Solidarity Corps programmes and/or is part of the European Economic Area, or is a Member State or candidate country of the European Union, or citizens residing in Switzerland;
2. Have at least B2 level of English language (skills sufficient to communicate and discuss fluently at the European Youth Conference);
3. Is able to describe the key objectives of the European Union Youth Strategy and explain how it supports European values, youth empowerment, youth rights, and other youth-related policies.

4.2. DESIRED EXPERIENCE

- Has facilitated at least 10 workshops in the last three years and other group sessions using interactive and innovative methods;
- Has led a minimum of 10 groups within the previous three years, composed of participants with different levels of knowledge and diverse profiles, including young people, NGO representatives, ministerial delegates, experts and policymakers;
- Has experience working with international and diverse groups with different profiles, levels of knowledge and special needs;
- Has experience using participatory and open-space methods, formats and etc., ability to work with offline and online tools;
- Has good knowledge of youth policy and the youth field in Europe, especially the chosen theme related to the EU Youth Strategy and the Youth Goals, with a particular focus on Youth Goal #4;
- Previous involvement in the EU Youth Dialogue (formerly the Structured Dialogue), or experience as a facilitator or harvester at a European Youth Conference, will be considered an advantage.

4.3. DESIRED COMPETENCIES

- Good organizational skills and the ability to work under pressure and meet tight deadlines;
- Ability to create and maintain a safe and inclusive space in which all participants feel comfortable and can participate meaningfully;
- Good problem-solving and teamwork skills;
- Excellent communication skills when working with young people and high-level public authorities, as well as empathy and tact;
- Ability to summarize group discussions into clear and structured outcomes and present them to different audiences.

5. Fees and costs

The assignment is estimated for five working days, including individual and team preparation, briefing, on-site preparation and debriefing (three days), and the conference itself (two days).

The daily fee will be EUR 325, including all applicable taxes.

All travel costs (economy class or second class), board and lodging incurred in connection with the preparatory meetings, and the event will be covered by the organizers.

The organiser will provide all necessary facilitation materials and online tools upon the facilitator's request.

Please note that the process will continue under the Greek Presidency, and the group facilitators may be invited to remain involved until the end of the cycle in December 2027. Candidates will have to apply for the same position during these presidencies, as part of a separate process.

6. How to apply

You may apply either as a group facilitator or as a harvester under the separate call. You may also apply as part of a facilitator–harvester team.

In that case, please indicate the person with whom you would prefer to collaborate and explain how your competences complement each other in your application.

If you are applying as a team, the facilitator must apply separately in the facilitator's call, and the intention to apply as a team must be made in both applications. It should be noted that although the application is submitted as a team, the selection committee reserves the right to select the facilitator and harvester separately.

It should be noted that candidates may also apply for other ongoing selections, such as national facilitator or harvester. In this case, the candidate must submit separate applications for each position.

Please send the following documents to LTpresidency2027@jra.lt no later than 26 October 2026 at 23:59 CET. Please indicate the position for which you are applying in the subject line of the e-mail.

With the application form, you must include:

- your CV;
- a short video message in English (maximum five minutes) explaining your motivation for applying and the innovative approaches you could bring to the EU Youth Conference;
- a cover letter explaining how your experience matches the profile and answering the following questions:
 - a. What relevant training and experience do you have as a facilitator in relation to youth activities or policy events at national or European level, particularly the Structured Dialogue or EU Youth Dialogue? You may also include links to short video references.
 - b. What experience do you have working with international and diverse

groups with different profiles and levels of knowledge and how do you demonstrate intercultural sensitivity?

- c. What is your level of knowledge of Youth Goal #4 "Information and Constructive Dialogue"? Please indicate your preferred thematic areas and explain how your knowledge and experience are relevant to them.

Please confirm your availability for the entire event, including arrival on 8 March 2027, participation until the debriefing on 11 March 2027, and the required preparation beforehand. Final arrival and departure arrangements will be confirmed later.

Accepted file formats for the CV and cover letter are PDF, DOC, DOCX, PPT, PPTX and ZIP. Accepted formats for video or audio messages are MP4, MOV, MP3, ZIP, and RAR. The maximum file size is 10 MB. Where the file exceeds this limit, please provide a secure download link, for example via MS SharePoint, Google Drive or WeTransfer.

7. Selection process

The selection will be conducted by a panel established by the Agency of Youth Affairs. The panel will include representatives of the Lithuanian Youth Council, the Ministry of Social Security and Labor of the Republic of Lithuania, and the Agency of Youth Affairs. Panel members will process applicants' personal data solely for the selection procedure, within the scope determined by the Agency of Youth Affairs and subject to confidentiality obligations.

The selection committee will assess candidates according to the criteria presented above in sections 4.2. and 4.3. The candidate's experience is assessed on a five-point scale, where 0 means the candidate completely fails to meet the criteria, and 5 means completely meets the criteria. Competence category is assessed on a 2-point scale, where 0 means the candidate completely fails to meet the criteria for competence, and 2 means completely meets the criteria. The collected points (except additional points) for each criterion are multiplied by the appropriate coefficient. The evaluation system is presented below.

It should be noted that, if necessary, the selection committee reserves the right to invite the candidate for an individual remote interview. The candidate will be informed about this no later than 5 working days before the scheduled interview time.

Experience category			
Criteria	Scale	Coefficient	Maximum number of points
Has facilitated at least 10 workshops in the last three years and other group sessions using interactive and innovative methods.	0-5	2.0	10* <i>*5 points are awarded if the candidate has facilitated at least 10 workshops in the last three years and other group sessions using interactive and innovative methods. If the candidate has facilitated less than 10 workshops, only 4 points (maximum) could be awarded.</i> <i>Additional points are awarded only if the candidate has facilitated more than 10 workshops in the last three years. Points are awarded based on the number of facilitated workshops:</i> <i>11-12 groups – 1 additional point;</i> <i>13-14 groups – 2 additional points;</i> <i>15 and more – 3 additional points.</i> <i>Please note that additional points are awarded separately and are not subject to the coefficient.</i>
Has led a minimum of 10 groups within the previous three years, composed of participants with different levels of knowledge and diverse profiles, including young people, NGO representatives, ministerial delegates, experts and policymakers.	0-5	1.5	7.5 <i>*5 points are awarded if the candidate has led at least 10 groups within the previous three years, composed of participants with different levels of knowledge etc. If the candidate has led less than 10 groups, only 4 points (maximum) could be awarded. Points are awarded based on the number of led groups:</i> <i>11-12 large events – 1 additional point;</i> <i>13-14 large events – 2 additional points;</i> <i>15 and more – 3 additional points.</i>
Has experience working with international and diverse groups with different profiles, levels of knowledge and special needs.	0-5	1.0	5

Has good knowledge of youth policy and the youth field in Europe, especially the chosen theme related to the EU Youth Strategy and the Youth Goals, with a particular focus on Youth Goal #4.	0-5	2.0	10
Previous involvement in the EU Youth Dialogue (formerly the Structured Dialogue), or experience as a facilitator or harvester at a European Youth Conference.	0-5	2.0	10
Total points for experience category:			42.5 (without additional points)
Total additional points:			6
Competence category			
Good organizational skills and the ability to work under pressure and meet tight deadlines.	0-2	2.0	4
Ability to create and maintain a safe and inclusive space in which all participants feel comfortable and can participate meaningfully.	0-2	2.0	4
Good problem-solving and teamwork skills.	0-2	2.0	4
Ability to summarize group discussions into clear and structured outcomes and present them to different audiences.	0-2	2.0	4
Excellent communication skills when working with high-level public authorities, as well as empathy and tact.	0-2	2.0	4
Total points for competence category:			20
Total points for all categories:			62.5 (without additional points) 68.5 (with additional points)

The Agency of Youth Affairs is the controller of personal data processed for this selection procedure.

The eight highest-scoring candidates will be included in the main list and the next five candidates in the reserve list. If a candidate from the main list withdraws, a candidate from the reserve list may be selected.

The contract will be issued by the Agency of Youth Affairs in 2027.

Please note that preparatory meetings will be organized from January 2027. Only selected candidates will be informed of the exact dates.

All applicants will be notified of the selection results and further steps by 17 December 2026. Questions may be sent to Ltpresidency2027@jra.lt.

APPLICATION CHECKLIST

The following must be included in the application:

- Full name (as in ID document);
- Country of residence;
- Date of birth (format:DD-MM-YYYY)
- E-mail address and, where the applicant chooses to provide it, telephone number;
- CV in an accepted file format;
- Cover letter containing the information and answers required in this Call;
- Short video message, or a secure link to the recording.

Applicants are requested not to include copies of identity documents, personal identification numbers, special categories of personal data or other personal information that is not relevant to the assessment of the application.

The Privacy Notice for Applicants below forms an integral part of this Call. No separate consent or data protection disclaimer is required in the CV or cover letter.

COVER LETTER

Please attach a cover letter explaining your motivation to become a group facilitator at the European Youth Conference in Vilnius, Lithuania, on 8–11 March 2027.

The cover letter must also include information on: (i) your experience working with international and diverse groups with different profiles and levels of knowledge; (ii) your background and experience in a youth organization; and (iii)

your knowledge of topics related to European youth. Where you apply as part of a facilitator–harvester team, please identify the proposed harvester and explain how your competences complement each other. Please also confirm your availability for the entire event and the required preparation beforehand.

SHORT VIDEO MESSAGE

Please submit a short video message in English, maximum five minutes, explaining how your experience matches the profile of an EUYC group facilitator, your motivation for applying, and the innovative approaches you could bring to the conference.

Accepted formats are MP4, MOV, MP3, ZIP and RAR. The maximum file size is 10 MB. Where the file exceeds this limit, please provide a secure download link, for example via MS SharePoint, Google Drive or WeTransfer.

PRIVACY NOTICE FOR APPLICANTS

Selection of Group Facilitators for the European Youth Conference, 8–11 March 2027

1. Data controller

The controller of your personal data is the Agency of Youth Affairs, legal entity code 188681478, S. Konarskio g. 35, LT-03123 Vilnius, Lithuania, e-mail info@jra.lt.

You may contact the Data Protection Officer of the Agency of Youth Affairs by e-mail at dap@jra.lt.

2. Purposes of personal data processing

Your personal data will be processed for the following purposes:

- receiving, registering and administering your application;
- verifying whether you meet the eligibility and selection requirements;
- assessing your professional experience, competences, knowledge, motivation and suitability for the position;
- communicating with you in relation to the selection procedure;
- preparing the main and reserve lists of candidates and documenting the selection decision;
- handling requests, complaints and legal claims relating to the selection procedure;
- concluding and administering a service contract with a selected candidate;
- complying with applicable document management, accounting, audit and funding requirements.

3. Legal basis for processing

Personal data required to receive, administer and assess your application and to carry out the selection procedure will be processed under Article 6(1)(b) of Regulation (EU) 2016/679, as processing is necessary in order to take steps at your request prior to entering into a contract.

Where you are selected, personal data necessary for the conclusion and performance of the service contract will also be processed under Article 6(1)(b) of Regulation (EU) 2016/679.

Where the Agency of Youth Affairs is required to process or retain selection, contractual, accounting, audit or project documentation under applicable law or binding funding rules, personal data will also be processed under Article 6(1)(c) of

Regulation (EU) 2016/679.

The processing of your application is not based on consent. Submitting an application constitutes a request to participate in the selection procedure and does not constitute consent to personal data processing.

4. Categories of personal data processed

Depending on the information included in your application, the following categories of personal data may be processed:

- full name, country of residence and contact details;
- information about education, professional experience, training, competences, language skills, volunteering and youth-related activities;
- information included in your CV, cover letter and other application materials;
- information concerning your facilitation experience, knowledge of youth policy, preferred thematic areas and availability;
- your image, voice and statements contained in the video or audio message;
- information about a proposed facilitator–harvester team and the complementarity of the team members;
- references, links and examples of work voluntarily provided by you;
- correspondence relating to the selection procedure;
- assessments, scores, panel comments, the selection decision and information on inclusion in the main or reserve list;
- where you are selected, information necessary to conclude and administer the contract.

The Agency of Youth Affairs does not request special categories of personal data. Please do not include information about health, political opinions, religious or philosophical beliefs, trade union membership, sexual orientation or other sensitive personal circumstances in your application unless such information is specifically requested by the Agency or is necessary in connection with a reasonable accommodation requested by you. Where special categories of personal data are processed, the Agency will ensure that an applicable condition under Article 9(2) of Regulation (EU) 2016/679 is met.

5. Source of personal data

Personal data will primarily be obtained directly from you through your application, submitted documents, any video or audio recording submitted by you, and subsequent correspondence. Where you provide references or information about a proposed team member, you should do so with that person's knowledge.

6. Requirement to provide personal data

The information and documents expressly required in this Call are necessary to assess your eligibility and suitability for the position. If you do not provide the required information or documents, the Agency of Youth Affairs may be unable to assess your application. Any additional information, references or links not expressly required in the Call are provided voluntarily.

7. Recipients of personal data

Your personal data may be accessed or received by:

- authorised employees of the Agency of Youth Affairs;
- members of the selection panel established by the Agency of Youth Affairs, including representatives of the Ministry of Social Security and Labour of the Republic of Lithuania and the Lithuanian Youth Council, who process the data solely for the purposes and within the scope determined by the Agency of Youth Affairs and are subject to confidentiality obligations;
- information technology, electronic communication, file storage and document management service providers acting on behalf of the Agency of Youth Affairs;
- public authorities, auditors, funding bodies, courts or supervisory authorities where disclosure is required by law or is necessary for the establishment, exercise or defence of legal claims.

The institutions represented on the selection panel may not use applicants' personal data for their own independent purposes.

8. Transfers outside the European Economic Area

The Agency of Youth Affairs does not intend to transfer applicants' personal data outside the European Economic Area. If a service provider used by the Agency involves such a transfer, it will be carried out only in accordance with Chapter V of Regulation (EU) 2016/679 and subject to the safeguards required by that Regulation.

Where you voluntarily use an external file-sharing platform to submit a recording or other documents, the processing carried out independently by that platform is governed by the platform provider's terms and privacy information.

9. Retention periods

Applications, recordings and related correspondence of candidates who are not selected will be retained for one year after the final selection decision. Data of

candidates included in the reserve list will be retained for the period during which the reserve list remains valid, but no longer than one year after the final selection decision.

Personal data of selected candidates that are necessary for the conclusion and administration of a contract will be retained in accordance with the retention periods applicable to contractual, accounting, project, audit and document management records. Where a complaint, dispute, audit or legal proceeding is pending, relevant data may be retained until the matter has been finally resolved.

10. Your rights

Subject to the conditions and limitations established in Regulation (EU) 2016/679, you have the right to:

- obtain confirmation as to whether the Agency of Youth Affairs processes your personal data and access such data;
- request the rectification of inaccurate or incomplete personal data;
- request the erasure of personal data;
- request restriction of processing;
- receive the personal data provided by you in a structured, commonly used and machine-readable format and transmit those data to another controller, where the processing is based on Article 6(1)(b) of Regulation (EU) 2016/679, is carried out by automated means and the other conditions for data portability are met.

These rights are not absolute. The Agency of Youth Affairs may be required to retain certain data in order to comply with a legal obligation, document the selection procedure or establish, exercise or defend legal claims.

Requests concerning the exercise of your rights may be submitted to info@jra.lt or dap@jra.lt.

11. Automated decision-making

No decision concerning an applicant will be based solely on automated processing, and applicants will not be subject to profiling.

12. Right to lodge a complaint

If you believe that your personal data have been processed unlawfully, you have the right to lodge a complaint with the State Data Protection Inspectorate of the Republic of Lithuania, L. Sapiegos St. 17, LT-10312 Vilnius, Lithuania, e-mail ada@ada.lt, website <https://vdai.lrv.lt/>.

Before lodging a complaint, you may also contact the Data Protection Officer of the Agency of Youth Affairs at dap@jra.lt.